

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.	NAS5- TASK NO. AMENDMENT 99124 448	410-287-14-71-89	00

TASK TITLE: (NTE 80 characters; include Project name)

Software Services for Microwave Anisotropy Probe (MAP) Program

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)	DATE	ORG CODE	MAIL CODE	PHONE
Jane Marquart <i>Jane Marquart</i>	12/20/00	582	582	301-286-7851
BRANCH HEAD	DATE	CODE		PHONE
Elaine Shell <i>Elaine Shell</i>	12/20/00	582		301-286-2628
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)	DATE	CODE		PHONE
Robert S. Lebar <i>Robert S. Lebar</i>	12/22/00	560		301-286- 6588
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE (IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)	CONTRACTING OFFICER'S QUALITY REP.	DESIGNATED FAM:		
[X] NO [] YES	Larry Moore			

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:
Date:

Contractor will develop specification or statement of work under this task for a future procurement. [X] NO [] YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. [] NO [] YES [X] N/A

Government Furnished Property/Facilities: [X] NO [] YES - SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: [] NO [X] YES If yes: [X] TOTAL [] PARTIAL
If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: [X] NO [] YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	<input checked="" type="checkbox"/> No. 1	<input type="checkbox"/> No. 2	<input type="checkbox"/> No. 3	<input type="checkbox"/> No. 4	<input type="checkbox"/> No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$_____.

The target fee of this task order is \$_____.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$_____.

The maximum fee is \$_____.

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

SIGNATURE OF CONTRACTING OFFICER

DATE

TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

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QSS Group, Inc.	NASS- 99124	448	

Applicable paragraphs from contract Statement of Work: Function 2D6

STATEMENT OF WORK: (Continue on blank paper if additional space is required)*(This is a follow-on to Task 189 under this contract; uninterrupted transition is required.)*

1. The contractor shall provide maintenance documentation and test services of the following Mongoose software components:
 - Memory Scrub Task
 - Data Storage Task
2. The contractor shall provide Configuration Management services for the MAP Flight Software development and test effort including:
 - Maintenance of the MAP FSW WEB Pages
 - Maintenance of the MAP FSW Discrepancy Report, and Submit for Test database systems.
 - Server administration for the MAP FSW NT Server
 - Configuration Management of all future MAP FSW Builds.
 - Delivery of all future FSW builds to Subsystem and S/C I&T.
3. Prepare CM system for turnover to maintenance team.

PERFORMANCE SPECIFICATIONS:

Successfully demonstrate that Web page capabilities prior to upgrade are operational

Attendance at CM maintenance meetings and successful completion of all action items that result.

Technical Progress Report: Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention. Report to include: (1) summary of monthly progress; (2) plans for next month; (3) problems; (4) issues; and (5) resolution of problems/issues.**Management:** Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.**Reports and Documents:** Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Analyses shall be documented in a report format using photographs and diagrams as necessary and addressing objectives, techniques, results, conclusions, and recommendations. Reports shall be suitable for distribution to the Center, Agency, and parts community.**APPLICABLE DOCUMENTS:**

None.

TASK END DATE: 4/7/01**MILESTONES/DELIVERABLES AND DATES:**

1. Prepare documentation and CM system for turnover to maintenance team: 4/7/01
2. Technical Progress Report: monthly, 15th of the month

PERFORMANCE STANDARDS:

Schedule: On-time completion of the above
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Jane Marquart, building 23, room W303